



## General Services

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Ronnie Lunsford  
*Facilities and Project Manager*

90 Montford Avenue, Asheville, NC 28801  
Retaining Wall Repairs

### Addendum #1

**\*Please note: The bid for this project has been extended. The new due date is July 6, 2021 at 3:00 PM at 40 McCormick Place, Asheville, NC 28801.**

Items also included in Addendum #1:

- Pre-bid attendance sheet
- Pre-bid minutes with questions and answers

Please acknowledge receipt of this addendum on the bid form provided with the original advertisement for bid.





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Ronnie Lunsford  
*Facilities and Construction Coordinator*

**Retaining Wall Repairs**  
**Montford Northstar Academy**  
**90 Montford Avenue, Asheville, NC 28801**  
**5-17-2021 @ 1:00 pm**

Name and Company	Email	Phone
Austin Patton Patton Construction Company	Austin@pattonconstructiongroup.com	828-777-0853
Mills Home Solutions	<a href="mailto:info@millshomesolutions.com">info@millshomesolutions.com</a>	828-333-9765
Pam Freeman-King Buncombe County	<a href="mailto:Pam.king@buncombecounty.org">Pam.king@buncombecounty.org</a>	





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Facilities and Project Manager

**90 Montford Avenue, Asheville, NC 28801**  
**Retaining Wall Repairs**  
**Mandatory Pre-Bid Conference Agenda – Monday, June 21, 2021**

- Thank you for attending and your interest in the project. This is the pre-bid conference for the retaining wall repairs. The wall is located at the Montford North Star Academy at 90 Montford Avenue, Asheville, NC 28801.
- Introductions of Buncombe County personnel, Asheville City Schools personnel and S&ME personnel.
- Agenda items:
  1. **Sign-in sheet**
  2. **Bid document acquisition** – Ensure that everyone has been able to access the documents via the shared drive, email, or website.
  3. **Bid administration information:**
    - a. Bidder question deadline – Thursday, June 24, 2021 at 2:00 PM.
    - b. Addendum out – Thursday, June 24, 2021 at 4:00 PM.
    - c. Bid submission due date – Monday, June 28, 2021 at 2:00 PM. Bids must be submitted in person at 40 McCormick Place. Bids will be opened and read aloud at this time.
    - d. A bid bond is required for the bid. Please submit bid bonds in a separate sealed envelope.
    - e. Payment and performance bonds are required for the project.
    - f. Minority Business forms are required.
    - g. Please list all subcontractors on the provided form. Also, list your company as the General Contractor on the provided form.
    - h. An addendum will be issued to cover any information that arises during the pre-bid meeting or from questions received. All addenda will be published to the advertisement for bid on [buncombecounty.org](http://buncombecounty.org).
    - i. Contact Buncombe County General Services at [GeneralServices@buncombecounty.org](mailto:GeneralServices@buncombecounty.org) if you have any questions about the bid forms.
  4. **Schedule:** Asheville City Schools and Buncombe County prefer that this work be completed this summer while school is out of session. August 23, 2021 is the first day of the next school year. We understand that this is short notice and arrangements can be made to extend this work time. See Specific Scope Item 6.b. for more information.





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### 5. General Scope Items:

- a. It is unlawful to allow any person to bring to the project site or any County owned property, any type of firearms, alcoholic beverages, or drugs other than prescribed by a physician. The use of tobacco products on county owned property is prohibited.
- b. The contractor shall have a competent employee, directly employed by the 1<sup>st</sup> tier contractor, on the project site any time the contractor or their subcontractor is working.
- c. The contractor shall be responsible for **ANY AND ALL** permits required to perform their work. This includes but is not limited to; building, mechanical, electrical, plumbing, street closure, sidewalk closure and parking space closure permits.
- d. The contractor shall be responsible for scheduling and coordinating for inspections required for completing their work.
- e. The contractor shall be responsible for protecting existing property and equipment from damage. Any damage caused shall be repaired at the contractor's expense.
- f. The contractor shall be responsible for providing and maintaining all traffic control that pertains to their work.
- g. The contractor shall be responsible for furnishing and maintaining all necessary equipment for their work. This includes but is not limited to cranes, tools, ladders, scaffolds, hoists, forklifts and man lifts. All necessary unloading and distribution of materials for the work is also the responsibility of the contractor.
- h. The contractor shall be responsible for his or her own trash and debris removal. The project site should be kept clean and orderly. Trash is to be removed daily and legally disposed of.

### 6. Specific scope items:

- a. All work shall be performed in accordance with the provided drawings.
- b. An entry into the parking area shall be maintained at all times. If the parking lot is open and usable, work can progress past the August 23 date when school commences.
- c. The fence installation that is on the drawing was not approved by the Historic Resources Commission. The two-rail iron fence design that was approved is included in the advertisement for bid document.
- d. S&ME will be performing third party testing for Asheville City Schools/Buncombe County.
- e. Tru-Cut masonry veneers was consulted during the design process.
- f. We will be relying on the contractor's expertise and the sample mock up as to how to best blend the existing wall and the new veneer at the saw cuts.
- g. There is water available on site for use.
- h. If the stone used on the face of the wall cannot be used on the top, a 4" thick, wall width, cap stone can be used on the top.





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- i. Contact Buncombe County General Services at [GeneralServices@buncombecounty.org](mailto:GeneralServices@buncombecounty.org) if you have any questions about the project.
- 7. **General site/project information:**
  - a. Work days/hours – The job site will be open Monday through Friday, 7:30 – 4:30. Arrangements can be made for any work outside of these hours.
  - b. Parking – Parking is available on site.
  - c. Material storage areas/requirements – An area will be designated to store materials.
  - d. Safety – Your company's safety procedures are to be followed at all times. With this being an elementary school, safety will be of utmost importance. Safety protocols to prevent falls and to isolate construction areas must be used.
- 8. **Contractor questions:**
  - a. Who is the authority having jurisdiction over permits? Buncombe County Permits and Inspections will be the AHJ for building permits. The City of Asheville will handle zoning, street closure, road cut, encroachments, or any other applicable permits of that nature.
  - b. Is there a temporary shoring plan or will S&ME be providing one? Any temporary shoring that is required will need to be provided by the contractor.
  - c. Can we provide a school calendar? The links below will take you to a school calendar and the parent drop off/pick up times respectively.

<https://www.ashevillecityschools.net/Page/1880#calendar2087/20210724/month>

<https://www.ashevillecityschools.net/domain/2193>

- d. Can Gudger Street be used for laydown? Street closures will need to be handled by the contractor. A lay down area will be provided in the playground/picnic area.
- e. Are we going to add an allowance for rock removal during excavation? We do not intend to add an allowance for rock removal. If rock is encountered during excavation, we expect that the owner be notified and a decision will be made as to how to proceed.

